



ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION

(Deemed University)

Panch Marg, Off Yari Road, Versova,
Andheri (West), Mumbai-400061

Tel. No. 022-26361446/7/8, Fax No. 022-26361573

Web Site : www.cife.edu.in



F.NO.11(5)2016/Admn.

Dated : 18th May 2016

CIRCULAR

The present term of the Institute Joint Staff Council will be over on 27th May 2016 and new IJSC is to be constituted for the next term for the period of three years. The Committee will consist of six elected Representatives/Members from following categories of officers/staff of the Institute.

- | | |
|---------------------------------------|-----|
| 1. Technical (Up to Rs.4600 G.P) | Two |
| 2. Administrative (Up to Rs.4600 G.P) | Two |
| 3. Skilled Support Staff (All) | Two |

The staff belonging to respective groups shall elect their representatives of IJSC for their group only.

To hold the elections, Head of Divisions and Officer Incharge of Centres at Kakinada, Kolkata, Rohtak and Powerkheda may send Nomination Forms duly filled in by the interested/eligible members as per enclosed proforma and send it to the Dr. Ajit Kumar Verma, Senior Scientist (Presiding Officer) so as to reach on or before **14.06.2016**. The last date for filling the nominations at respective Centres including Headquarters is **08.06.2016** up to 4.00 p.m. and for the withdrawal of the application is **17.06.2016** up to 4.00 p.m.

The Election will be held tentatively on **28.06.2016** between 3 p.m. to 5 p.m. and the exact date will be confirmed by CIFE alongwith the list of Final contestants. The respective Officer Incharge of the Centre shall ensure smooth election and send the ballot paper duly sealed immediately after the election is over. It should be sent immediately by Speed/Registered post addressed to **Dr. Ajit Kumar Verma, Sr. Scientist, & Presiding Officer** in a sealed envelope.

The counting of votes and declaration of results will be done at Mumbai after receipt of all ballot boxes.

(A.K. Verma)
Presiding Officer

Distribution to the following with a request to circulate the same among all staff posted under them

1. Head of Divisions, CIFE, Mumbai.
2. Incharge of Sections/Units/Cells, CIFE, Mumbai.
3. PS to Director CIFE, Mumbai.
4. Joint Director, CIFE, Mumbai.
5. PS to Jt. Director (Admn.) CIFE,
6. CF&AO/SAO/AAO's/DDO, CIFE, Mumbai.
7. Officer Incharge, CIFE, Kakinada/Kolkata/Rohtak/ and Powerkheda Centres to circulate among all staff.
8. Secretary IJSC.
9. Webmaster@cife.edu.in
10. Notice Board (Old & New Campus).
11. Guard file.



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NOMINATION FORM

I, Shri/Smt. _____ nominate
Shri/Smt. _____ as a representative of
Technical/Administrative/Supporting Staff of the Institute to the Institute
Joint Staff Council at C.I.F.E. Mumbai.

Signature _____

Dated : _____

Name & Designation _____

I, Shri/Smt. _____ recorded
the proposal.

Signature _____

Dated : _____

Name & Designation _____

I, Shri/Smt. _____ an agreeable to be
nominated to the Institute Joint Staff Council at C.I.F.E., Mumbai.

Signature _____

Dated : _____

Name & Designation _____

*Strike out whichever is not applicable.